

**NOTICE TO LICENSED CONTRACTORS  
TO SUBMIT APPLICATIONS FOR REGISTRATION ON  
MT. SAN JACINTO COMMUNITY COLLEGE DISTRICT  
2020 LIST OF QUALIFIED CONTRACTORS**

The Mt. San Jacinto Community College District has adopted the Uniform Construction Cost Accounting Procedure under Public Contract Code §22000 et seq. In accordance with the State of California Uniform Public Construction Cost Accounting Commission, the District is inviting all interested licensed contractors to submit their company for inclusion on the District's list of qualified contractors for calendar year 2020. **You must resubmit to be included on the 2020 list; even if your company has submitted an application in prior years.** Per California Public Contract Code 22032, any Public Works Project that is estimated to be \$200,000 (Effective January 1, 2019) or less is subject to the Informal Bidding Procedures set forth by the State of California Uniform Construction Cost Accounting Commission. All trade categories are subject to Informal Bidding Procedures and the Qualified Contractor List requirements. Contractors that are interested in being on the 2020 Qualified List are required to have a current license and are subject to verification through the Contractors State License Board at all times.

Contractors must be currently registered with the Department of Industrial Relations (DIR), and meet the requirements of Labor Code section 1725.5 prior to bidding on any District projects. Contractors must maintain valid registration with DIR throughout the current calendar year. Contractors shall be solely responsible for ensuring compliance with Labor Code section 1725.5 as well as any requirement implemented by DIR applicable to its services or its subcontractors throughout its work on any District project. Contractor shall also furnish certified payroll records as required pursuant Labor Code section 1776 directly to the Labor Commissioner in accordance with Labor Code section 1771.4 and in a format prescribed by the Labor Commissioner throughout any District project. By submitting an application to be included on the District's Qualified Contractor List, contractor confirms that it is in compliance with all applicable DIR and Labor Code regulations and has the capacity to maintain compliance throughout the calendar year and during any District project.

If you or your company would like to be placed on the District's 2020 Qualified Contractor List, please complete the District's **UPCCAA Pre-Qualification Questionnaire** located at <https://www.msjc.edu/purchasing/upccaa.html> or email [purchasing@msjc.edu](mailto:purchasing@msjc.edu) for a copy.

Return signed and completed application to the Purchasing Department at [purchasing@msjc.edu](mailto:purchasing@msjc.edu) and cc Tammy Cunningham at [tcunningham@msjc.edu](mailto:tcunningham@msjc.edu) or mail to Mt. San Jacinto Community College District, Purchasing Office (Modular AA), 1499 North State Street, San Jacinto, CA 92583. Questions may be directed to Tammy Cunningham at the email above or by calling 951-487-3114.

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