



**MT. SAN JACINTO COMMUNITY COLLEGE DISTRICT**

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**ADDENDUM NO. 2**

**RFP NO. 2021-001  
MATERIALS TESTING AND SPECIAL INSPECTION SERVICES  
for MENIFEE VALLEY CAMPUS STADIUM**

July 2, 2020

Owner:

Mt. San Jacinto Community College District  
1499 N. State Street  
San Jacinto, CA 92583

RECEIPT OF THIS ADDENDUM MUST BE ACKNOWLEDGED ON PROPOSAL WHEN SUBMITTED

## QUESTIONS

Q1. Does this RFP include the selection of the project's Geotechnical Engineer of Record, or is the District soliciting those services through a separate process?

A1. No. The Geotechnical Engineer of Record has already been awarded and prepared this report, which is part of the construction documents.

Q2. Due to concerns over COVID-19, many agencies and jurisdictions have moved to allow a digital-only RFP/RFQ submission option. It appears that the District is requiring a hard copy submission for this proposal. Can you confirm that the address listed in the RFP will indeed be open and available to accept mailed/FedEx'ed proposals? Alternatively, will the District allow for the digital-only submission of proposals?

A2. We are requiring a hard copy either mailed or dropped off to our Office at the location noted in the bid package. We do have staff onsite Monday-Thursday 7:30am – 5:00pm, Closed Friday July 3rd. We are practicing social distancing and require face masks when on site.

Q3. Section 1.2 of the RFP states "Proposers shall submit one electronic version of the proposal on a flash drive (optional); one (1) printed original proposal including any supporting documentation in a sealed box or package." However, due to California's encouraged behavior to distance ourselves as a result of COVID-19, would the District consider having our firm's proposal solely delivered electronically and not as a hard copy as well?

A3. SEE Answer #2

Q4. Section 1.5 of the RFP indicates that that the proposal needs to include a completion schedule. Can our firm receive further clarification on what is required for the completion schedule?

A4. The completion schedule should be provided per the following request under section 10.2 (Current Workload and Availability). *"Provide a list of current and anticipated commitments that involve any of the personnel (Project Team) that Consultant intends to assign to this project, and define the anticipated start and completion dates of the involvement of those personnel in such other projects."*

Q5. Section 1.6 of the RFP indicates that our firm is to download and submit the UPCCA Pre-Qualification Questionnaire. Given our firm is not a contractor, are we still required to fill out and submit this document prior to 10:00 am on July 2, 2020?

A5. If you are not on our current prequalified list, then you will need to fill out this form to be prequalified, this includes special testing and inspection services.

Q6. Section 4.2-a of the RFP states that test reports shall be signed by a registered civil

engineer licensed in the state of California. Will inspection reports require the signature of the professional engineer?

A6. Observation/Daily Reports to be uploaded into DSA Box and final reports to be signed by registered civil engineer and uploaded into DSA Box, per standard DSA procedure.

Q7. Section 4.2-j of the RFP states that the testing firm shall include the attendance of project meetings for the first 4 months starting at the pre-construction. How often will the project meetings take place and what is the anticipated durations for these meetings?

A7. Twice per month for 1.5 hour duration.

Q8. Can our firm request that a copy of the project specifications be provided for review?

A8. See link provided in Addendum No. 1

Q9. Is there a construction schedule available for this project?

A9. See attached Milestone Schedule

Q10. Does the District know of the concrete precast plant and shop fabricating steel locations at this point?

A10. Scope of Work is part of Increment 3 and that scope has not been awarded

Q11. Given that the project will be constructed in three phases, shall our fee estimate be separated by phase, or will one complete fee estimate suffice?

A11. Three Phases

Q12. There are two different submission requirements of the RFP, First on page 5, Section 2. Proposal Submission, a cover letter, approach, project team, relevant projects, and a Lump Sum fee are required. There are also selection criteria detailed on Page 6, Section 3. Then Section 10.0 Proposal Statement starting on page 12, details a new set of sections for inclusion in the proposal with exhibits, a request for an all-inclusive fixed fee, and another section detailing the Evaluation Criteria on Page 12, Section 10.0. Please clarify the content of the proposal and what should be included as well as the evaluation and selection criteria.

A12. Use Section 10.0 - Proposal Statement – as a guide in your proposal submission. Section 3- Selection Criteria, will be used in the evaluation of the RFP as stated in Section 10.6-Evaluation.

Q13. Will a construction schedule be provided to the bidders before the RFP is due on July 9, 2020? Or would it be possible to request a construction schedule in order in order to provide a more accurate cost proposal before July 9, 2020?

A13. See attached Milestone Schedule.



