

MEDICAL ASSISTING

San Jacinto Campus
 (951) 487-MSJC (6752)
 1-800-624-5561
 Counseling (951) 487-3255

Menifee Valley Campus
 (951) 672-MSJC (6752)
 1-800-452-3335
 Nursing and Allied Health Unit (951) 639-5577
www.msjc.edu/nursingandalliedhealth

Degree(s)

Transfer:

None

Non-Transfer:

None

Certificate(s)

None

Employment Concentration Certificate(s)

Medical Assisting Preparation⁹⁹⁹⁹⁹ ECC,MA,MAP

PROGRAM DESCRIPTION

The Medical Assisting Employment Concentration Certificate introduces students to the clinical and administrative aspects of medical assisting. After completing additional course work in medical assisting certificate and degree programs, students will qualify to sit the National Health Career Association certification exams to become Certified Medical Administrative Assistant, Certified Clinical Medical Assistant and Certified Billing and Coding Specialist. Students will also develop skills to become a competent Medical Scribe.

TRANSFER PREPARATION

MSJC offers a range of course work to prepare students to transfer to four-year colleges and universities. Courses that fulfill major requirements for an associate degree in this program might not be the same as those required for transfer into the major at a four-year university. All four-year institutions prescribe their own standards for course evaluation and admissions. Prospective transfer students are advised to research careers, degrees and majors in the Career/Transfer Center, access www.assist.org, review the MSJC catalog and meet with a counselor to expedite their transfer plan.

LEARNING OUTCOMES

- Students will develop basic skills to provide professional healthcare services in medical assisting.

CAREER OPPORTUNITIES

All career opportunities listed are representative careers in each field. There are no guaranteed positions for students completing these programs. (See: www.onetonline.org)

EMPLOYMENT CONCENTRATION

Medical Assisting Preparation (13 units)

In the Medical Assisting Employment Concentration Certificate students receive training in medical terminology, medical ethics, medical assisting administrative and medical assisting clinical. Students develop knowledge and skills in the administrative and clinical aspects of medical assisting and are able to utilize these course to complete certificate and degree programs in medical assisting.

MA-072	Administrative Medical Assisting	3 units
MA-073	Clinical Medical Assisting	4 units
MA-122	Medical Ethics	3 units
AH-105	Medical Terminology	3 units