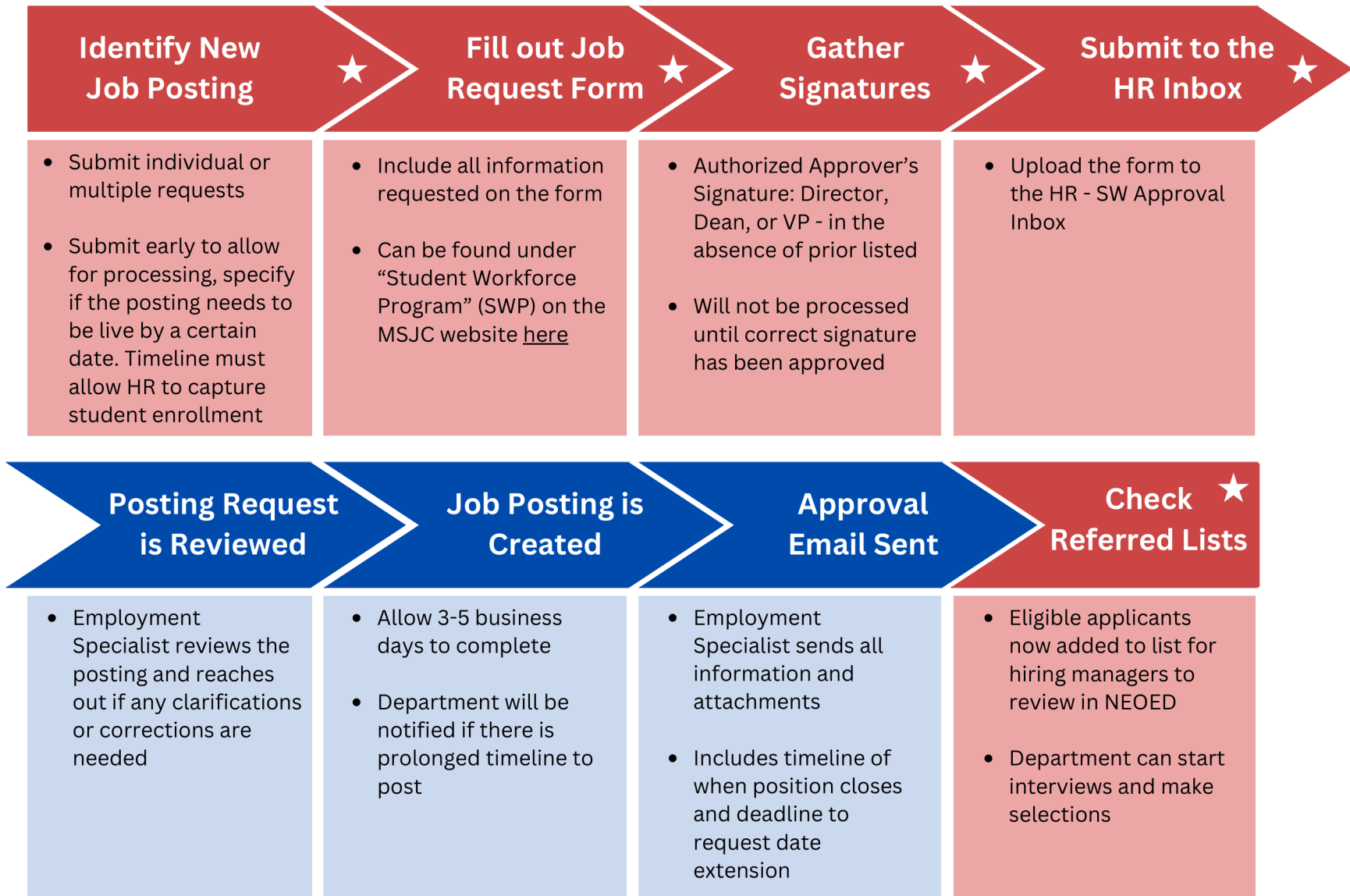




# SWP - Job Posting Request Process



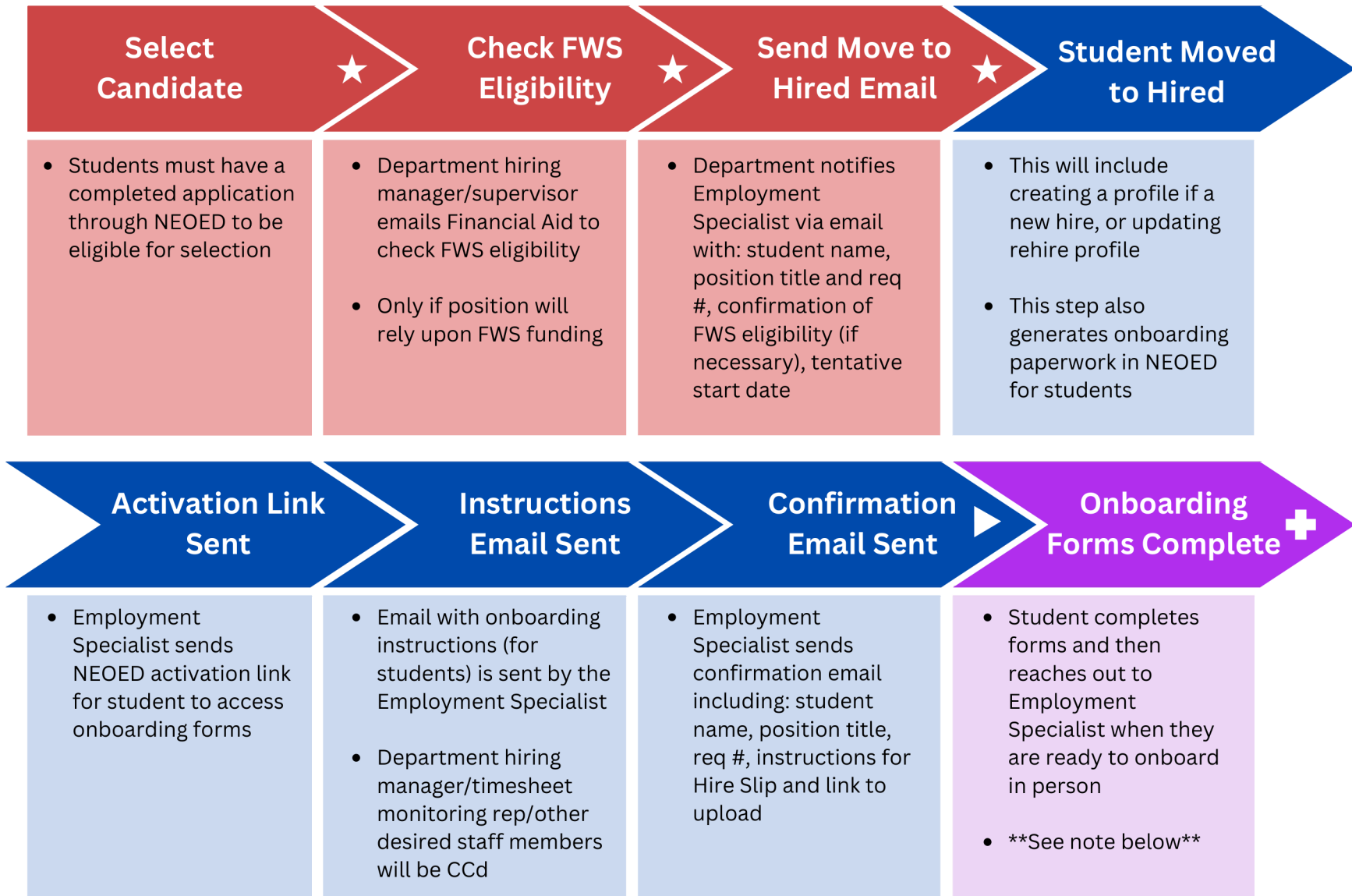
For next steps, see SWP - Onboarding Process flowchart.

Color Key:

Department Action 

Human Resource Action 

# SWP - Onboarding Process 1/4



**Color Key:**

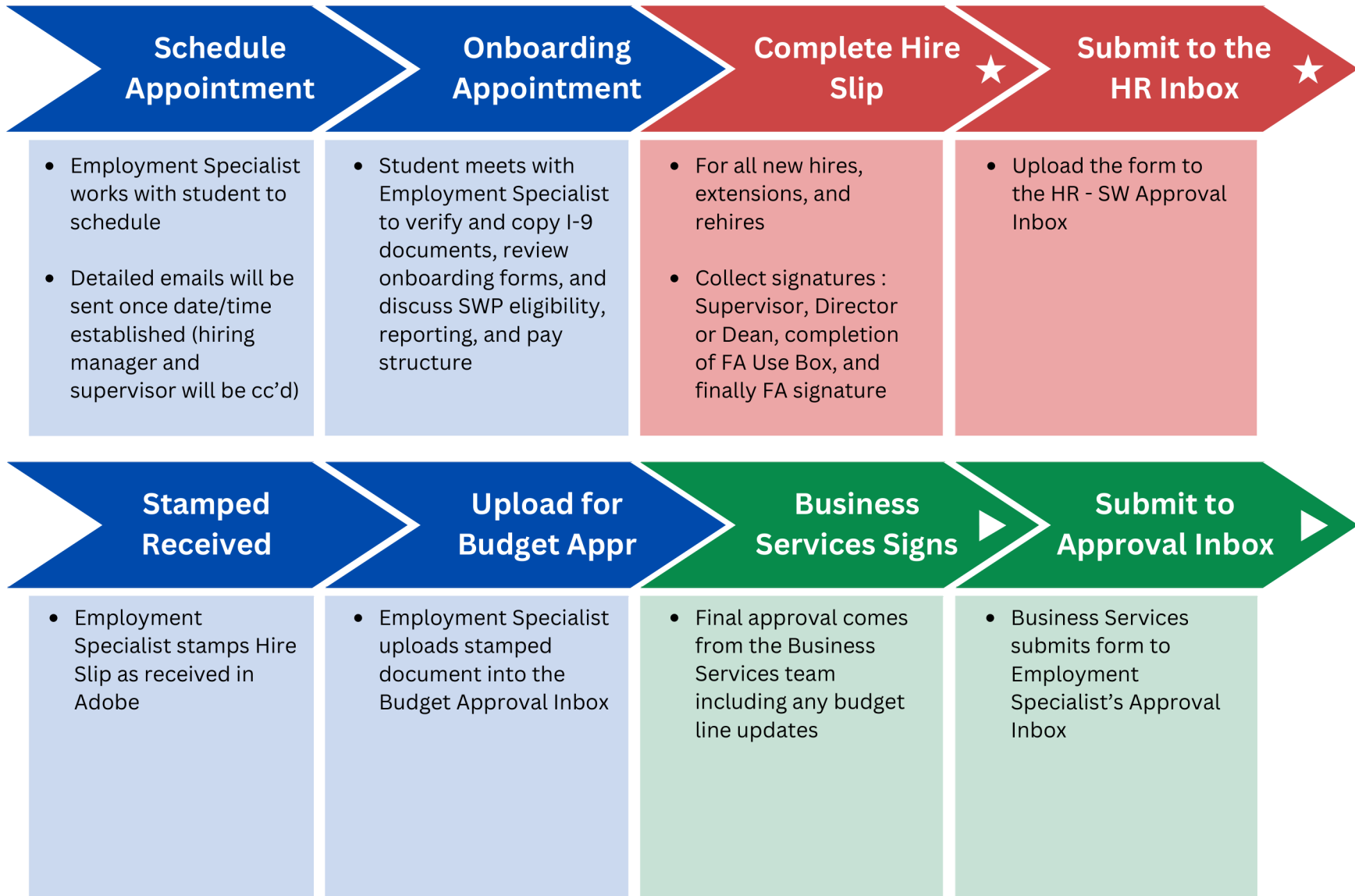
Student Action 

Department Action 




Human Resource Action 

**\*\* Onboarding is primarily done at the Temecula Valley Campus.\*\***  
Students may request onboarding appointments at the Menifee Valley or San Jacinto Campuses, however, availability at these locations may be limited.

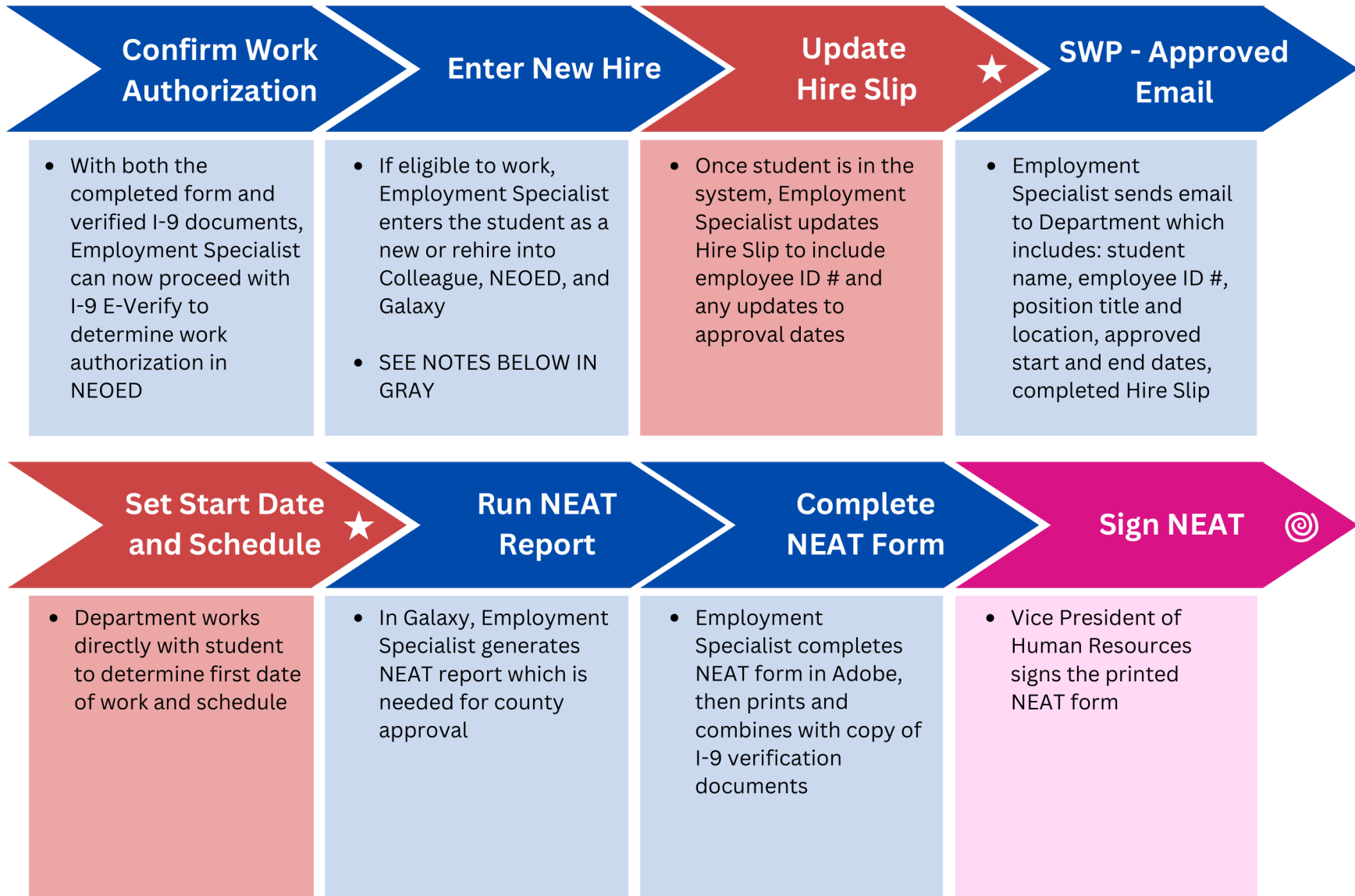
## SWP - Onboarding Process 2/4



**Color Key:**

- Business Services Action 
- Department Action 
- Human Resource Action 

## SWP - Onboarding Process 3/4



If ineligible to work, Employment Specialist sends email to Department. Department notifies student that they cannot move forward, and no further action is taken – student unable to continue

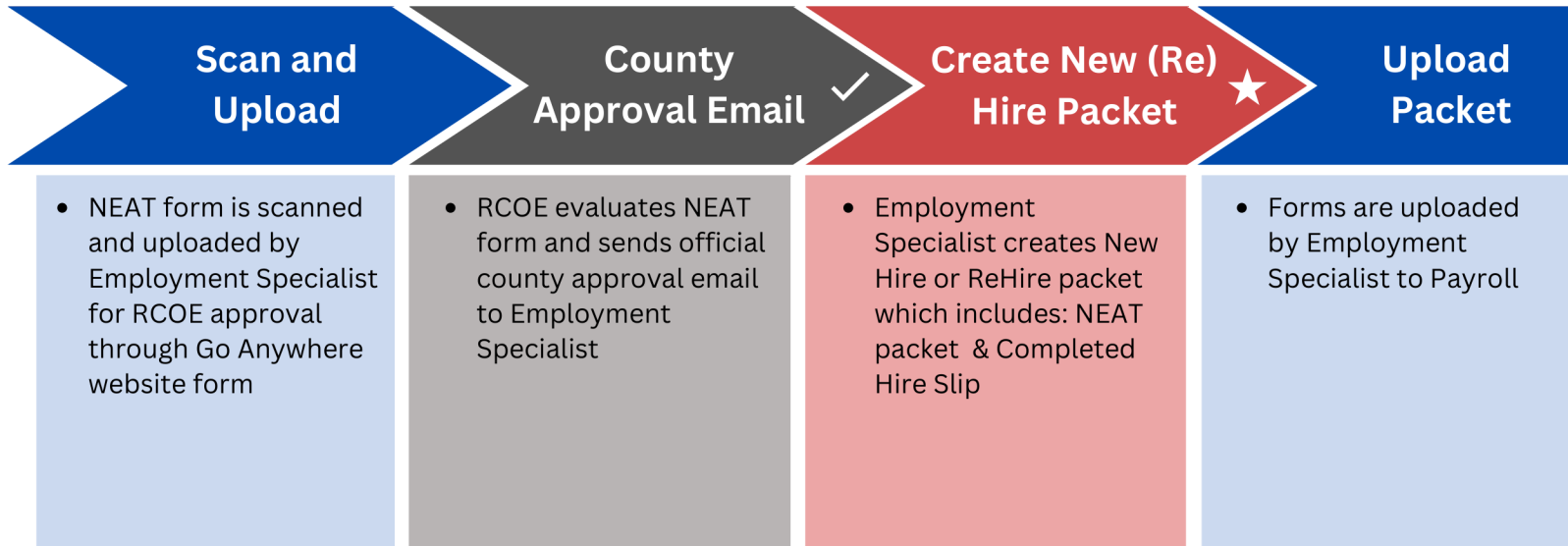
**Color Key:**

VP of HR Action 🎯

Department Action ★

Human Resource Action 🔵

# SWP - Onboarding Process 4/4



End Process

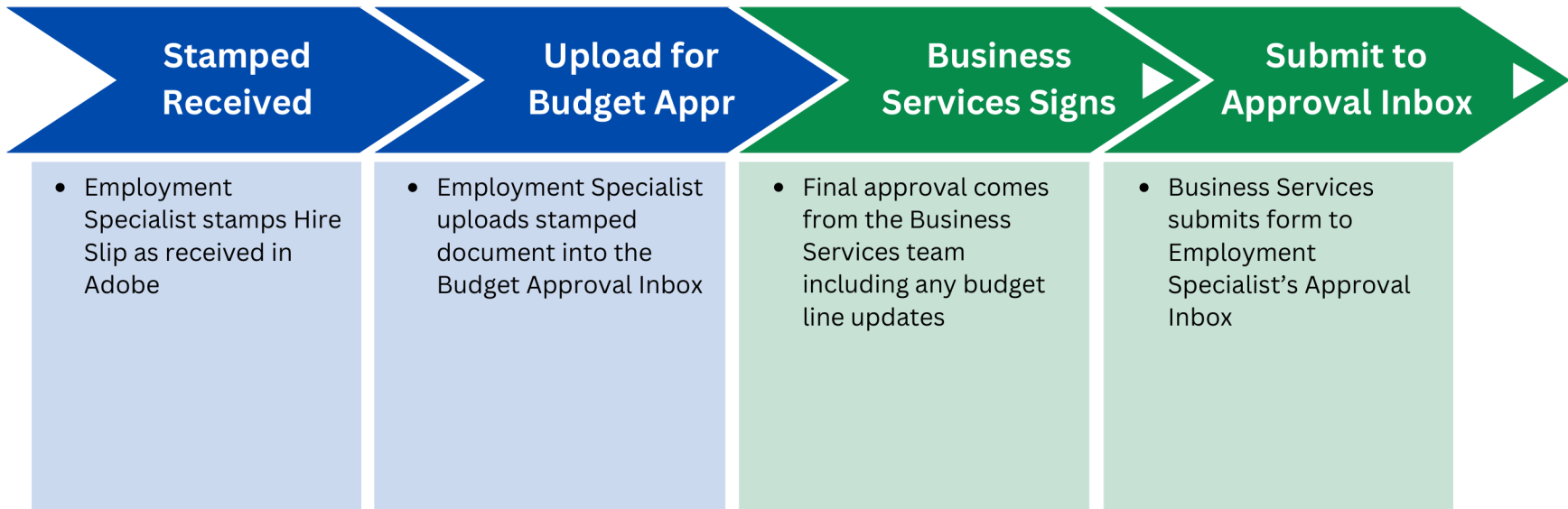
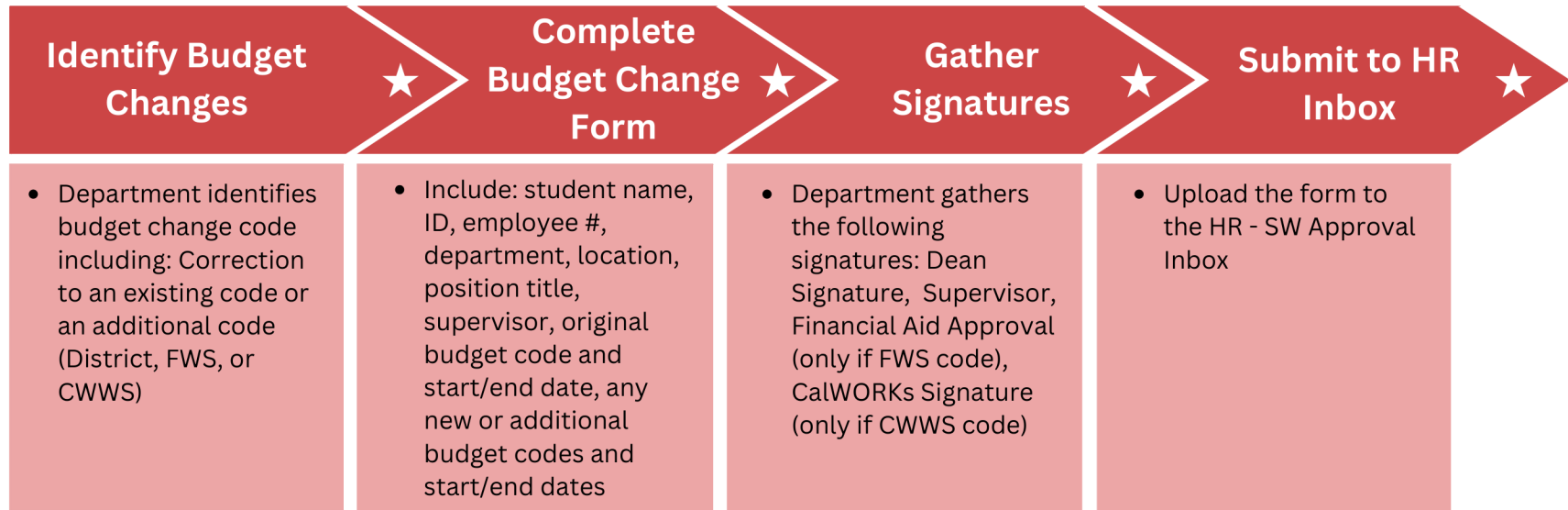
**Color Key:**

County Action

Department Action

Human Resource Action

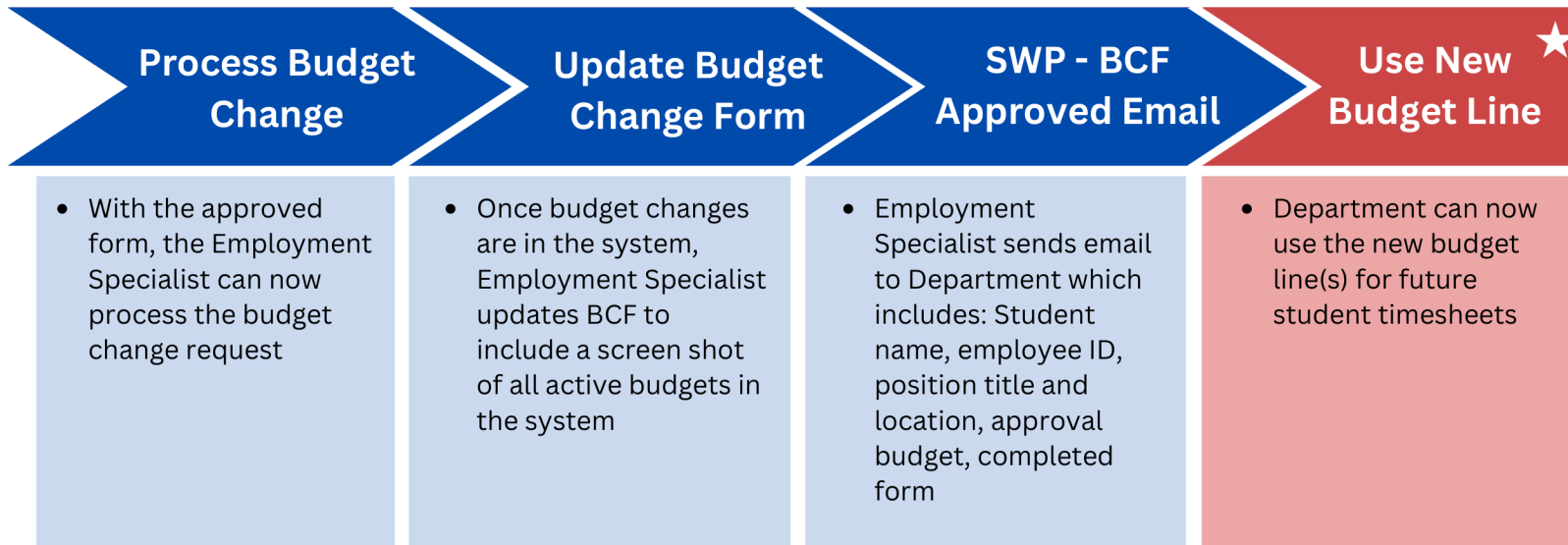
# SWP - Budget Change Process 1/2



**Color Key:**

- Business Services Action
- Department Action
- Human Resource Action

## SWP - Budget Change Process 2/2



End Process

Color Key:

Department Action 

Human Resource Action 