

MT. SAN JACINTO COLLEGE

Standards of Satisfactory Academic Progress Policy

Federal and State regulations require that students seeking financial aid must demonstrate Satisfactory Academic Progress (SAP) toward a published degree objective and ensure progress toward the degree for all periods of enrollment whether or not the student has received financial aid. There is a minimum unit and a maximum unit requirement. Students are responsible to submit official transcripts for all previously attempted coursework to Enrollment Services.

Financial Aid SAP Statuses

Satisfactory

Once students have attempted any units, (regardless of receiving financial aid or not), students are required to: (1) Complete a cumulative 67% of *attempted units, (2) Maintain a minimum 2.0 cumulative GPA; and complete their education program within 150% of the minimum required units to meet the standards required to maintain Satisfactory Status for financial aid eligibility.

- **Attempted and Completed Units**
 - Attempted units are any units for which a grade of A, B, C, D, F, RD, P, NP, CR, NC, I, IP or W is received after the last day to drop a class without a "W" grade. (Refer to your class schedule for specific dates).
 - Completed units are earned units with a grade of A, B, C, D, P or CR.
 - The **Excused Withdrawal (EW)** and **Military Withdrawal (MW)** grades will not count towards the attempted units for the SAP calculation.
- **Repeated, Audited, Transfer, Consortium or Remedial Coursework**
 - Financial Aid may be awarded for the cost of courses previously taken if the course is being taken to improve a sub-standard grade of D, F, NP or NC and any one class that was previously passed. Repeated units will count toward the 150% maximum units allowed.
 - All transfer courses from accredited institutions will be considered toward academic progress.
 - Up to 30 semester units of remedial courses will be accepted in determining eligibility.

Warning

A financial aid warning allows a student to maintain financial aid eligibility for the next semester after failing to meet Satisfactory Academic Progress (SAP) standards. Warning does not apply to maximum unit timeframe. Some students will be automatically terminated based on previous academic history.

Denied

A student that continues not meet Satisfactory Academic Progress (SAP) standards after their term of "Warning" status will be denied for future financial aid until they have reinstated their financial aid eligibility.

Maximum Unit Timeframe

At MSJC, 90 units is the maximum for most programs. Exceptions to this maximum may be considered by petitioning if one or more of the following occurred:

- ESL courses necessary to prepare a student for college level coursework were taken
- Basic skills courses were taken
 - Up to 30 units for remedial (non-degree applicable) coursework
- There was a change in major (one time only)

Reinstatement

If eligibility is terminated, students must meet the following requirements in order to re-qualify for the following semester:

- Bring cumulative completion rate to 67% of attempted units
- Achieve a minimum 2.0 cumulative GPA

Reinstatement is not retroactive, and students will not receive aid for any semester that they were ineligible.

Probation

Financial aid probation status allows students, who are not meeting SAP but have successfully petitioned, to continue to receive financial aid. An education plan is required for students on probation. The education plan must be developed to ensure that students will meet SAP standards by a specific point in time and/or complete a program of study or transfer requirements.

Petition Process

Students at MSJC may only petition their SAP status once. Petitions must be submitted to the Financial Aid Office with appropriate documentation prior to the processing deadline or the petition will be returned to the student unprocessed. Petitions for reinstatement based on extenuating circumstances will only be granted if the circumstances were beyond student's control and can provide supporting documentation. In addition, there must be evidence the student will make satisfactory progress in the future.

Students that successfully petition will be required to follow the courses outlined in an Approved Course List and will only receive financial aid for the courses listed. Failure to follow the Approved Course List and/or ceasing attendance for an academic year will result in the petition being revoked and no further petitions will be allowed.