



Extended Opportunity Programs and Services (EOPS) & Cooperative Agencies Resources for Education (CARE)

**MUTUAL RESPONSIBILITY CONTRACT (MRC)**

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
MSJC Student ID #

**To maintain in good standing with the program I understand that I must:**

(Please read each of the following items carefully and then **initial**)

- \_\_\_\_\_ Enroll in 12 units each semester, (excluding summer sessions) unless a unit waiver is approved by your EOPS/CARE counselor each semester. If you are a DSPS student see the EOPS counselor regarding units.
- \_\_\_\_\_ Maintain a 2.0 semester GPA and demonstrate academic progress as determined by the academic policies of MSJC and EOPS/CARE.
- \_\_\_\_\_ Schedule an appointment online, over the phone or in person with an EOPS/CARE counselor for **your 1<sup>st</sup> and 3<sup>rd</sup> contacts** during the semester.
- \_\_\_\_\_ Complete all contacts during the specific time frames, as indicated on your student syllabus.
- \_\_\_\_\_ Complete your **2<sup>nd</sup> contact** with an EOPS counselor on a walk in basis during the specific times, as indicated on your student syllabus.
- \_\_\_\_\_ Declare your major/educational goal by the end of your second semester in EOPS.
- \_\_\_\_\_ Use your EOPS book account only for the books that are required for your registered classes, for each semester you are in EOPS/CARE.
- \_\_\_\_\_ If placed on Intervention, you are required to complete a **4<sup>th</sup> contact** which you must schedule with an EOPS/CARE counselor.
- \_\_\_\_\_ Eligibility for EOPS/CARE will continue as long as all of the above conditions are met each semester, and you have not exceeded seventy (70) degree applicable units of EOPS/CARE participation (Unless student has not met their educational goal as identified in the 2<sup>nd</sup> semester or is pursuing a High Unit Major).

The Mutual Responsibility Contract (MRC) is a binding agreement in which both parties, EOPS/CARE program and student agree to the terms and conditions of the contract. Understand, failure to fulfill the conditions of the MRC may result in your placement on intervention and/or dismissal from the EOPS/CARE program and other actions as deemed appropriate by the program director. This agreement is effective until completion or dismissal from the EOPS/CARE program.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
EOPS/CARE Counselor/Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Term