

MUTUAL RESPONSIBILITY CONTRACT
(MRC)

Last Name

First Name

MSJC Student ID #

To maintain good standing with the EOPS program each semester, I will:

(Please read each of the following items carefully and then initial)

- _____ **Enroll in 12 units each semester** (excluding summer sessions)
If I am not able to enroll 12 units, I will speak with an EOPS Counselor and/or the EOPS Director.
- _____ **Maintain a 2.0 semester GPA**
- _____ **Schedule and attend three EOPS Counseling Contacts with an EOPS Certified Counselor**
- _____ **Complete all contacts during the specific time frames, as indicated on my student syllabus**
- _____ **Declare my program of study & educational goal by the end of my second semester in EOPS**
- _____ **Use my EOPS book voucher and/or grant for REQUIRED TEXTBOOKS ONLY**
- _____ **Complete a 4th contact, if I am placed on Intervention for failing to comply with this MRC**

Eligibility for EOPS will continue as long as:

- All the above conditions are met each semester.
- You have not exceeded seventy (70) degree applicable units of EOPS participation*
**Students who have not met their educational goal declared by their 2nd semester in EOPS due to a high unit count are exempt from this criterion.*

To be eligible for the financial support services offered by the EOPS program each semester, I understand:

(Please read each of the following items carefully and then initial)

- _____ **I must have an unmet need. My unmet need is determined by my FAFSA and/or CADAA.**
- _____ **All grants, vouchers, fees awarded, reimbursements, supplies, and café/gas/grocery cards will decrease my financial unmet need.**
- _____ **To receive café/gas/grocery cards I must be on time with my contacts each semester.**
- _____ **I can only receive café/gas/grocery cards for EOPS once a month, by submitting a request.**

The Mutual Responsibility Contract (MRC) is an agreement in which both parties, EOPS program and student agree to the terms and conditions of the contract. Failure to fulfill the conditions of the MRC may result in your placement on intervention and/or dismissal from the EOPS program and other actions as deemed appropriate by the program director. This agreement is effective until completion or dismissal from the EOPS program.

Student Signature

Date

EOPS Counselor/Director

Date

Term