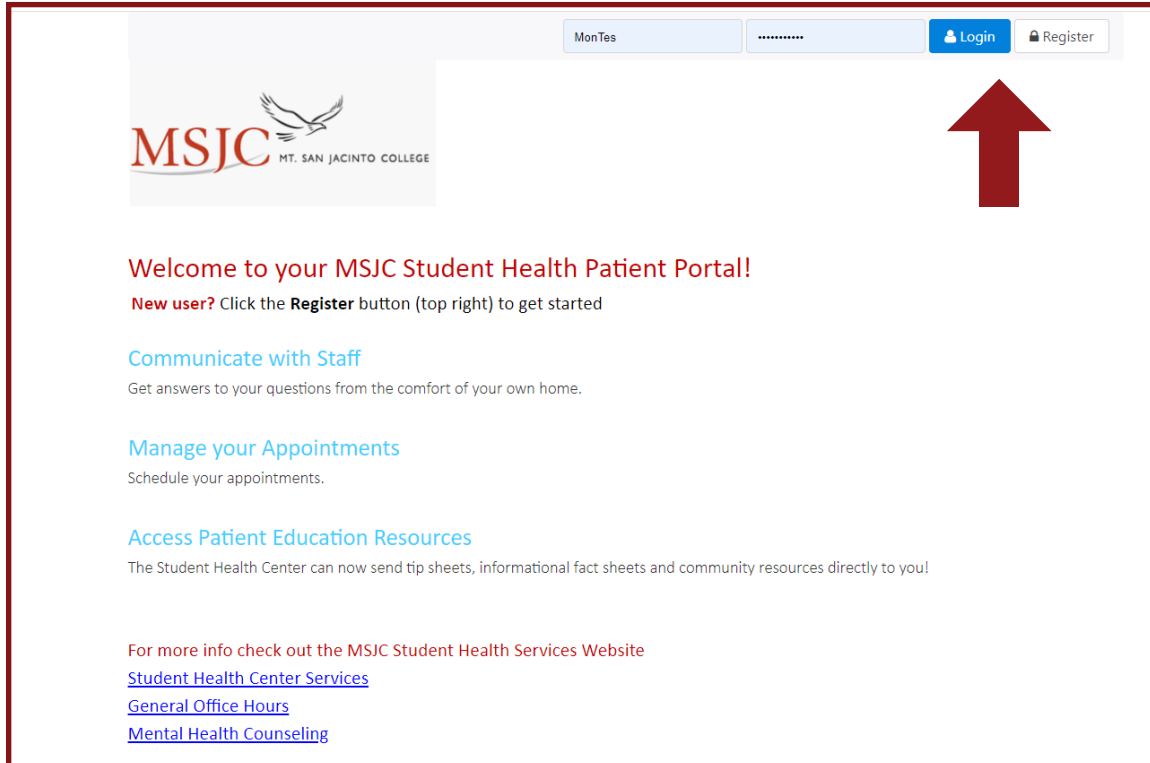


STEP 1: Log into or Register for your Student Health Patient Portal



MonTes [password] [Login](#) [Register](#)

MSJC MT. SAN JACINTO COLLEGE

Welcome to your MSJC Student Health Patient Portal!

New user? Click the **Register** button (top right) to get started

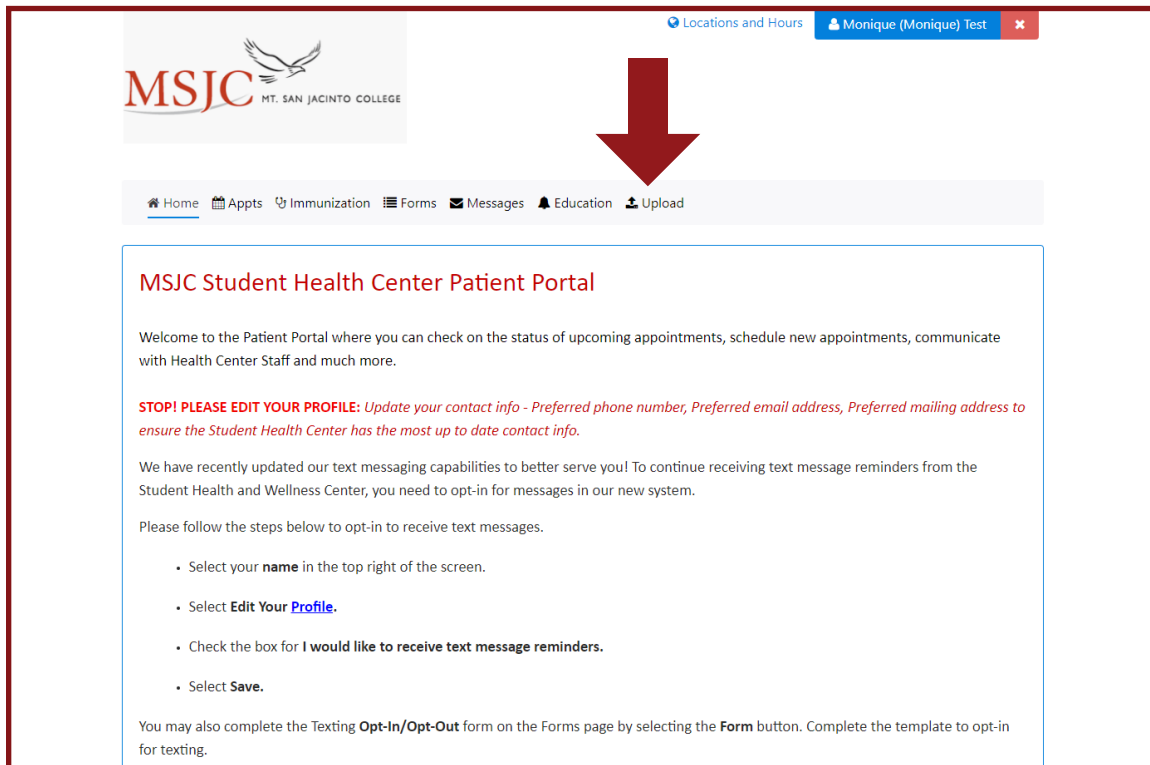
[Communicate with Staff](#)
Get answers to your questions from the comfort of your own home.

[Manage your Appointments](#)
Schedule your appointments.

[Access Patient Education Resources](#)
The Student Health Center can now send tip sheets, informational fact sheets and community resources directly to you!

For more info check out the [MSJC Student Health Services Website](#)
[Student Health Center Services](#)
[General Office Hours](#)
[Mental Health Counseling](#)

STEP 2: Click on the “Upload” Tab



Locations and Hours Monique (Monique) Test

MSJC MT. SAN JACINTO COLLEGE

[Home](#) [Appts](#) [Immunization](#) [Forms](#) [Messages](#) [Education](#) [Upload](#)

MSJC Student Health Center Patient Portal

Welcome to the Patient Portal where you can check on the status of upcoming appointments, schedule new appointments, communicate with Health Center Staff and much more.

STOP! PLEASE EDIT YOUR PROFILE: *Update your contact info - Preferred phone number, Preferred email address, Preferred mailing address to ensure the Student Health Center has the most up to date contact info.*

We have recently updated our text messaging capabilities to better serve you! To continue receiving text message reminders from the Student Health and Wellness Center, you need to opt-in for messages in our new system.

Please follow the steps below to opt-in to receive text messages.

- Select your **name** in the top right of the screen.
- Select **Edit Your Profile**.
- Check the box for **I would like to receive text message reminders**.
- Select **Save**.

You may also complete the Texting **Opt-In/Opt-Out** form on the Forms page by selecting the **Form** button. Complete the template to opt-in for texting.

STEP 3: Select “COVID19 Vaccine Record” from the drop down box

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Locations and Hours Monique (Monique) Test

Home Appts Immunization Forms Messages Education Upload

Upload Documents in your Patient Portal.

Scan and save your documents with the name of the document, your name and Student ID #
Example: *immun_record_Joe_123456.pdf*
* Be sure your file names do not include any special characters.
* Full Name and Student ID # (Joe Patient 123456) **MUST** be written on every page of the document prior to scanning

Scan and save your documents individually to your computer or use 3rd party app (such as CamScan) on your smart phone.

Acceptable File Formats:
- Images **must** be .gif, .png, .tiff, .jpg, .jpeg.
- Documents **must** be .txt or .pdf.
- File must be smaller than 4 MB. Scan in black and white, or at a setting of 150 DPI to achieve a smaller file.

Before uploading your immunization record, enter the dates of your required immunizations via the [immunization](#) page. All documentation is required for verification purposes, and to be considered compliant.

When submitting lab results for titers please upload your lab document for **EACH titer individually**.

NOTE FOR SPECIAL PROGRAMS: A print out of this page **DOES NOT** replace official documentation and/or signature verifications required by your program.

If you **DO NOT** see the document you need in the drop down menu contact the Student Health Center for assistance:
Health Services: (951) 732-7970
San Jacinto Campus: shuteson@msjc.edu
Menifee Valley Campus: motorres@msjc.edu

Documents available to be uploaded:
COVID19 Vaccine Record
Flu Shot
Hepatitis B Titer
Immunization Record
Measles Titer
Minor Consent Form
Mumps Titer
Rubella Titer
TB Skin Test Results
Varicella Titer

Choose document you are uploading:
COVID19 Vaccine Record

Select File

STEP 4: Click “Select File”

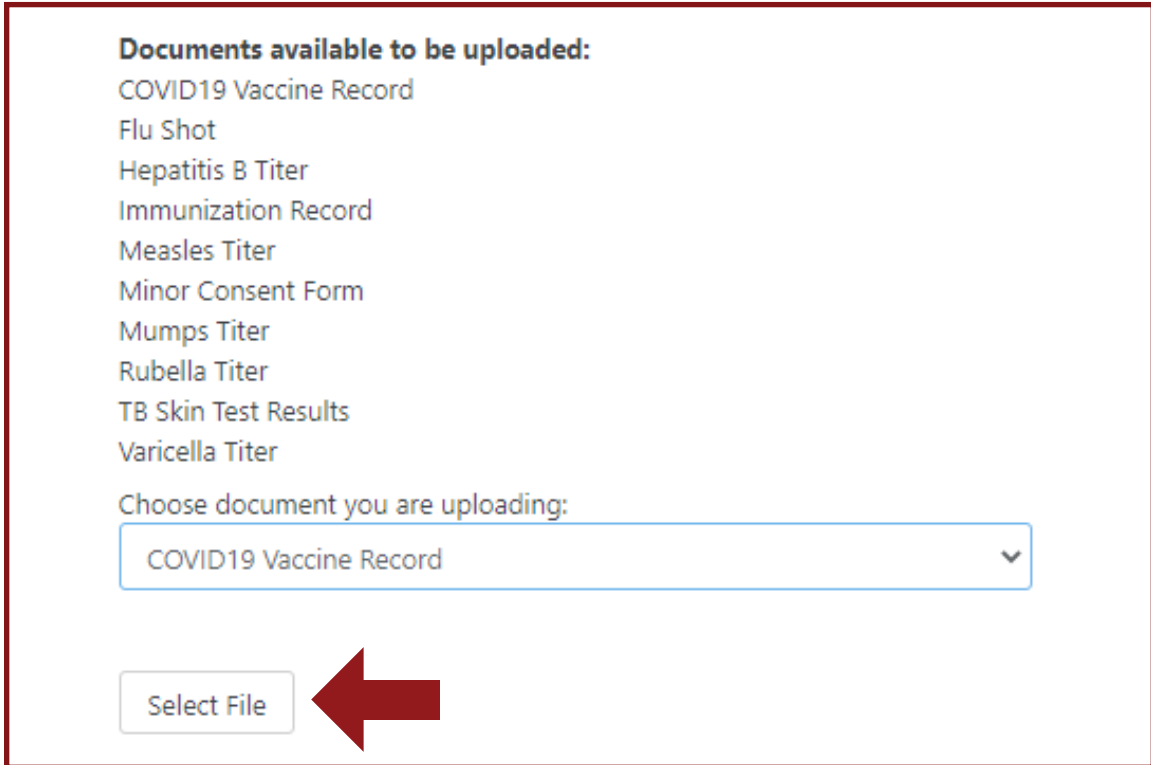
Documents available to be uploaded:

- COVID19 Vaccine Record
- Flu Shot
- Hepatitis B Titer
- Immunization Record
- Measles Titer
- Minor Consent Form
- Mumps Titer
- Rubella Titer
- TB Skin Test Results
- Varicella Titer

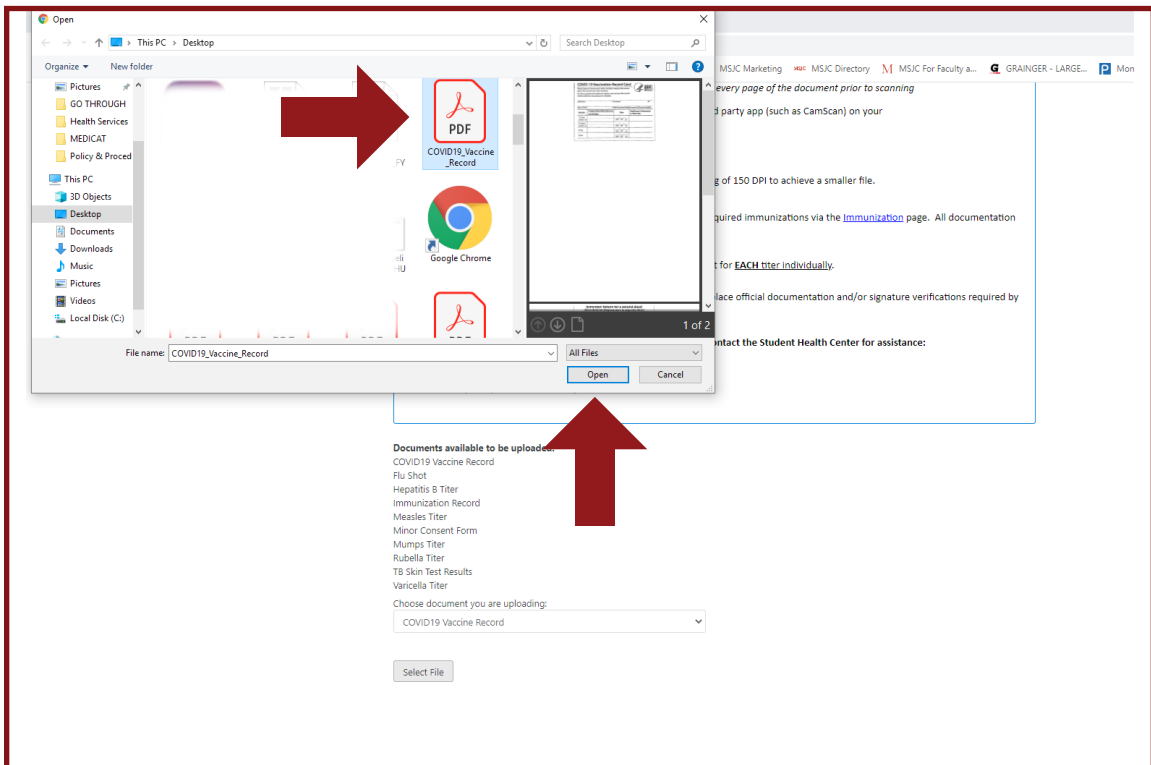
Choose document you are uploading:

COVID19 Vaccine Record

Select File



STEP 5: Find/Select your scanned document and click “Open”



Documents available to be uploaded:

- COVID19 Vaccine Record
- Flu Shot
- Hepatitis B Titer
- Immunization Record
- Measles Titer
- Minor Consent Form
- Mumps Titer
- Rubella Titer
- TB Skin Test Results
- Varicella Titer

Choose document you are uploading:

COVID19 Vaccine Record

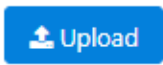

Select File

STEP 6: Click “Upload”

Documents available to be uploaded:
COVID19 Vaccine Record
Flu Shot
Hepatitis B Titer
Immunization Record
Measles Titer
Minor Consent Form
Mumps Titer
Rubella Titer
TB Skin Test Results
Varicella Titer

Choose document you are uploading:
COVID19 Vaccine Record


Change COVID19_Vaccine_Record.pdf X


 

STEP 7: Successfully uploaded documents will appear under “Documents already on file”. You can view your upload by clicking “View File”.

Documents available to be uploaded:
COVID19 Vaccine Record
Flu Shot
Hepatitis B Titer
Immunization Record
Measles Titer
Minor Consent Form
Mumps Titer
Rubella Titer
TB Skin Test Results
Varicella Titer

Choose document you are uploading:
COVID19 Vaccine R

Select File 

Documents already on file 

COVID19 Vaccine Record received on 7/26/2021 [View File](#)