

## Frequently Asked Questions

### Registering for Adult Education Classes

#### 1. How do I register for MSJC Adult Ed classes?

- Go to [www.msjc.edu/adulted](http://www.msjc.edu/adulted) website
- Click on **Register online** now
- Click on **View All** to find class
- Click on **Register Now** to register for class
- Login as Returning Customer if you have taken classes with MSJC Adult Education before.
  - Use your personal email and registration password. *This is not the same as your Canvas password.*
- Login as New Customer and Create Account if you have never taken class with MSJC Adult Ed

Need help? Email us at [adulteducationandnon-credit@msjc.edu](mailto:adulteducationandnon-credit@msjc.edu)

#### 2. How can I confirm that I have registered for my adult ed classes?

- Check your personal email for a confirmation email.
- Login to your ASAP Registration account at <https://msjcadulted.asapconnected.com/Login>
  - Click on My Activities
    - Click on Schedule to view classes
- **After registering for classes, when will I get more information about class meeting times and /or Zoom links for on-line classes.**

Your instructors will send you specific meeting information by email a week before class starts. Check your personal email for this welcome message from your instructor.

#### 4. What are important steps I should take to prepare for online classes?

Activate your MSJC Account

Check your personal email for the **MyMSJC Account Activation** message

Look at the example email below:

## MyMSJC Account Activation email:

Fw: MyMSJC Account Activation



Hello Adult Ed Student ,

Congratulations and welcome to Mt. San Jacinto College! Your application for admissions has been processed. In order to gain access to many MSJC services, your MyMSJC account and email address have been created:

Student ID: 0543456  
Username: adulted123  
Email Address: [adulted123@student.msjc.edu](mailto:adulted123@student.msjc.edu)  
Activation Code: VPLX-KGXXG-HUP9-XBHD

You must activate your account at <https://login.msjc.edu/layouts/PG/activate.aspx> prior to using services. On the activation page, enter your username and activation code listed above. During activation, you will be asked to set your password and account recovery options, as well as provide your communication preferences for what messages you would like to receive from MSJC. Once you activate your account, you will have access to:

- MyMSJC Self-Service (for registration, financial aid, and educational planning)
- Canvas (Course learning management system)
- eSARS (Appointment Scheduling)
- Comevo (Online Orientation)
- ExLibris (Library resources)
- And more!

Need help doing things online?

Visit the Student Support HUB for more assistance at [msjc.edu/hub](https://msjc.edu/hub).

Thank you,

Enrollment Services  
Mt. San Jacinto College

Follow all directions noted in email to activate MSJC account.

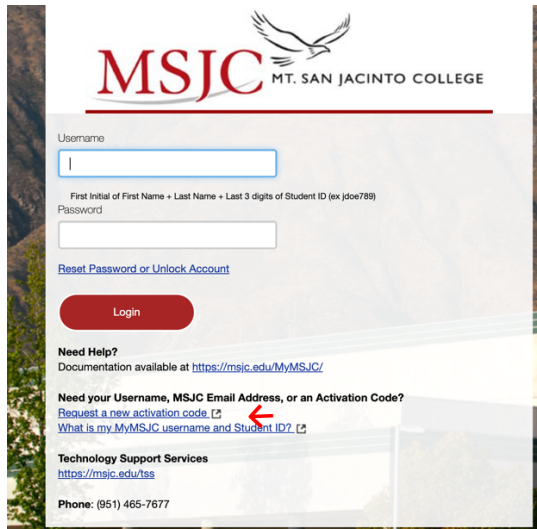
### **5. I never received the MyMSJC Account Activation email. What should I do?**

Make sure you are checking the personal email address you used to register for Adult Ed classes online.

If your email address is correct, and you still haven't received the MyMSJC Account Activation email, request a new activation email.

Request new Activation Email at: <https://login.msjc.edu/>

See picture below:



Look for "Request a new activation code"

**IF YOU CANNOT FIND YOUR MyMSJC ACCOUNT MIGRATION EMAIL, request a new activation code at : <https://login.msjc.edu/requestActivation>**

### Request MyMSJC Account Information

Enter your personal email address that is on file with MSJC, and we'll send you an email with your MyMSJC account information, and further instructions. If your personal email is not correct, please contact Enrollment Services to update it prior to using this form. If you have lost your original MyMSJC Account Activation Code, you can request a new one by checking the box below.

Personal Email Address

Include a new Activation Code

Check your personal email for new MyMSJC Account Activation email message.

### **6. I requested a new activation email but still have not received it. What should I do?**

Contact our support staff. Include your first and last name, ASAP ID number, and class section number to help us better assist you.

Email: [adulthoodeducationandnon-credit@msjc.edu](mailto:adulthoodeducationandnon-credit@msjc.edu)

Phone: 951-487-3707

### **7. Can I still attend the first class if I have not activated my MSJC student account?**

Yes! Make every effort to attend your first class. The office staff, instructor or counselor will help you activate your MSJC account.