

Extended Opportunity Programs and Services Spring 2024 Handbook



Mission Statement

EOPS provides students with a safe environment to discover and develop a menu of skills for personal and professional growth. We are dedicated to helping students realize the resiliency of their nature, the uniqueness of their humanity, and encourage students to utilize these strengths toward the completion of their goals. EOPS is committed to empowering diverse, underrepresented students to overcome barriers and achieve their academic and career aspirations, by delivering supportive services, which are above and beyond what the college provides.

EOPS Programs

EOPS Program



EOPS is a student support programs funded by the state of California (under Title 5) designed to recruit and retain students who are economically, socially, and educationally disadvantaged by providing them with the tools and resources to help them achieve their educational goals.

Website: www.msjc.edu/eops

CARE Program



CARE is a state-funded program designed to aid and support for single parent, head of household CalWorks/TANF, EOPS programs. CARE is a supplemental support program of the EOPS (Extended Opportunity Program and Services) at Mt. San Jacinto College.

Website: www.msjc.edu/care

Guiding Light Program



Guiding Light aims to provide a pathway to a brighter future through innovative, transformative, support services, above and beyond the scope of the college and EOPS for current and alumni foster youth students attending Mt. San Jacinto Community College District.

Website: www.msjc.edu/guidinglight

UndocuDREAMers Program



UndocuDREAMers Program is dedicated to supporting equity and diversity. We seek to provide resources to all our students in support of their educational journey. The purpose of this resource is to provide access to students, their families, and the college community information related to resources specifically for DACA, AB540, and Dreamers.

Website: www.msjc.edu/undocudreamers

Office Hours & Locations



San Jacinto Campus (SJC)

Building 1100, Room 1113

951-487-3295

1499 N. State St., San Jacinto, CA 92583

Monday – Thursday: 8:30am-5:00pm

Friday: 8:00am-12:00pm



Menifee Valley Campus (MVC)

Building 250

951-487-3295

28237 La Piedra Rd., Menifee, CA 92584

Monday – Thursday: 8:30am-5:00pm

Friday: 8:00am-12:00pm



Temecula Valley Campus (TVC)

Room 240

951-487-3295

41888 Motor Car Pkwy., Temecula, CA 92591

Monday – Thursday: 8:30am-5:00pm



Virtual Environment

[Schedule an Appointment](#)

[Virtual Lobby](#)

*Virtual Office Hours & Counselor availability is subject to change.

Meet the Team

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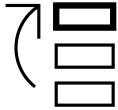
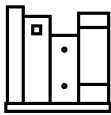


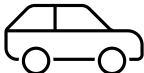


EOPS | CARE | UndocuDREAMers | Guiding Light

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EOPS Benefits

<p>Career Assessment Testing</p>  <p>Career Assessment testing helps identify students' interests, values, abilities, and personality styles.</p>	<p>Academic, Career & Personal Counseling</p>  <p>EOPS counselors are ready to help students identify a major and assist with personal and career goals!</p>	<p>Priority Registration</p>  <p>This is an opportunity to register for Fall and Spring courses before general registration begins.</p>
<p>Book Voucher</p>  <p>EOPS provides a textbook voucher to qualified students to assist with the purchase of their required textbooks.</p>	<p>Cap & Gown</p>  <p>EOPS will be waiting to congratulate students with a free Cap & Gown for the graduation ceremony!</p>	<p>University Fee Waivers</p>  <p>EOPS waives the application fees for CSU and UC campuses. Private schools are not included.</p>
<p>SGA Sticker</p>  <p>EOPS covers the cost of an SGA sticker for eligible students.</p>	<p>Personalized Support & Tutoring</p>  <p>EOPS tutoring services are available through the Learning Resource Center (LRC).</p>	<p>Parking Permit</p>  <p>EOPS covers the cost of a parking permit for eligible students.</p>

FOLLOW US ON



@EOPS_MSJC



SCAN ME

Spring '24 Overview

To maintain good academic standing with the EOPS program, students must fulfill their responsibilities as outlined by the [Mutual Responsibility Contract \(MRC\)](#) and [Student Policy Statement \(SPS\)](#).

- Enroll in 12 units each semester, (excluding summer sessions) unless a unit waiver is approved by an EOPS/CARE counselor each semester. Students in Accommodation Service Center (ASC, formally DSPS) must meet with an EOPS counselor regarding their unit course load.
- Maintain a 2.0 semester GPA and demonstrate academic progress as determined by the academic policies of MSJC and EOPS/CARE.
- Changes to a student’s education plan must be approved by an EOPS/CARE counselor.
- Complete required contacts #1-3 during the specified time frames. Failure to complete required contacts will result in Intervention.
 - **Important:** Intervention does not stop students from receiving their EOPS services. Students who are on intervention will continue to receive services unless they are dismissed. To avoid being dismissed, students will be required to complete an intervention contact with an EOPS counselor. Students can appeal if they are dismissed.

EOPS Program Important Dates

Mandatory Contacts

- Contact 1.....January 16 – March 15
- Contact 2.....March 4 – April 26
- Contact 3.....April 15 – May 22
- Contact 4* (Intervention Only).....January 16 – May 22

Last day to meet program requirements.....April 12

Last day to use services.....April 19

- Book Accounts will be available to all new students.....January 2
Must have attended the mandatory orientation and completed the MRC
- Book Accounts will be available to all eligible continuing students.....December 11
Book grants will be available five business days after approval

Request for required course supplies.....January 2 – April 12

- Can be submitted on the first day of the semester. Please allow 14 business days to process.

Continuing student appeal timeframe.....January 8 – February 9

- Appeals must be received by 5:00 p.m. on February 9th.

EOPS Contacts

EOPS counseling contacts are to ensure that students are progressing every semester. Students are responsible for scheduling and managing their appointments. All contacts must be completed in their designated time frames in person or by video appointment. Students will be placed on intervention if any of the following occurs:

- Missed a contact without notifying the EOPS Department
- “Late Show” (10 or more minutes) for two or more contacts
- Completing contact after the deadline (see below for deadlines)

Tip: Set reminders on your mobile device

Contact ① Education Plan (Appointment only) • January 16th – March 15th

Students will meet with an EOPS Counselor to discuss their educational and career goals by in-person or video appointment. During this time, a comprehensive education plan will be created. This is a great opportunity for students to meet the EOPS team and address any questions/concerns they may have.

Contact #1 overview:

- Create a comprehensive student education plan
- Explain general education options A, B, and C
- Explain requirements for graduation
- Provide resources for career exploration

Contact ② Progress Report • March 4th – April 26th

Students meet with their professor(s) to discuss their current academic progress. However, if students are unable to meet with their professors, they can obtain grades from Canvas and email a copy to their counselor before their meeting. Counselors will review and discuss the student’s progress for the semester. Students can find the Progress Report on our website: [LINK](#). Students have two (2) options for completing their 2nd contact:

Option I: Student meets with EOPS Counselor by Appointment

- Students make an appointment for an in-person appointment or video appointment.
- Video Appointments – A video appointment provides a safe space for the student and counselor to discuss and review each student’s academic progress. Video appointments also have great features such as screen sharing and virtual signatures to enhance the quality of the appointment. EOPS Counselors can receive the Progress Report Form from students via email.

Option II: Student meets with EOPS Counselor via Virtual Lobby or Walk-in

- Students can walk-in to an EOPS office or enter the EOPS Virtual Lobby via Cranium Café and meet with the next available counselor.
- Virtual Lobby - Counselor receives Progress Report From student via screen sharing or document upload in the chat box. Counselor and student both sign using the pencil feature (typing signature is acceptable).

Contact ③ End of Semester Review • April 15th – May 22nd

The goal for contact #3 is to review the student's education plan and discuss course registration for the following semester. Students will be completing an End-of-Semester survey during this contact by in-person or by video appointment. Like contact #1 and #2, contact #3 is another opportunity to address any questions or concerns that students may have.

Contact ④ Intervention* • January 16th – May 22nd

This contact applies only to students who have been placed on intervention. Students who are placed on intervention have not successfully met the guidelines of the Mutual Responsibility Contract. During this contact, a counselor will work alongside the student to discuss strategies for success and identify beneficial resources/programs for additional assistance. Contact #4 must be completed in-person or by video appointment and separate from the 1st, 2nd and 3rd contacts.

How to Schedule Your Appointment

Follow the link (CTRL+Click) → [Instructions for scheduling your appointment](#)

Book Voucher

The Book Voucher provides students with a set amount to help offset the cost of the student's required textbooks for enrolled courses. Students will receive an email from MBS direct once their book account is available to them through the bookstore website. Book accounts will be available on specified dates. Refer to "Important Dates" for more information.

Students must comply with the bookstore-established textbook rental agreement to be eligible to receive their service. The EOPS program is not responsible for any other cost associated with the rental of textbooks other than the rental textbook fee.

Amount: \$300 (Subject to change)

Using the Book Voucher:

Students will receive an email notification from MBS Direct where they will be prompted to log in to the campus bookstore website to order their books (Student ID is required).

- Students can purchase both NEW and USED textbooks for the current semester only
- Textbook Rental – EOPS will cover the textbook rental fees (EOPS will not be responsible for any other fees other than the Rental Fees associated with renting textbooks)

Submit a textbook reimbursement or voucher increase request → [Textbook Request](#)

Course Supplies

Required course supplies – must be listed on the student's course syllabus. Students may submit a request for EOPS to purchase course supplies for a value of up to \$200.00*. To submit a request for course supplies, students are required to provide the following:

- Copy of the course syllabus outlining required course material
- Quote from the bookstore
- Copy of Student ID

*Based on funding & subject to change.

Submit a course supplies request → [Course Supply Request](#)

SGA Sticker

The Student Government Association (SGA) is an organization run by students for students. SGA sponsors activities and programs on campus, such as BBQs, athletic events, student leadership training, club activities etc. The SGA Sticker provides students with:

- 5% off on purchases at the Eagle Bookstore and Eagle Express Café
- Discounts on lunch at SGA BBQs and events
- Discounts for supporting local vendors
- Free school supplies (while supplies last)
- Free admission to home athletic games (excluding playoffs)

Picking up the SGA Sticker:

- Request an SGA sticker through self-service and visit Cashier's office for pickup.

SGA Sticker Fee - \$7

Reimbursements:

- Students will automatically be reimbursed if they have already paid for their SGA Sticker. Reimbursements take 6-8 weeks for processing and will be refunded in the same method of their preferred financial aid disbursements (May be combined with another financial aid disbursement).

Parking Permit

Student Semester Parking Permits are available for purchase online and are **electronic**. Students can purchase their permit by logging into MyMSJC at login.msjc.edu, using their student log-in credentials, then selecting the **iParq** icon. Each permit is valid for the entire semester. Semester permits are \$20.00 for the Spring and Fall semesters, and \$15.00 for the Summer semester. Recipients of the Promise Grant are eligible for a free semester parking permit.

Parking Permit Fee - \$20

RTA Go Pass Program Fee

How to Get Your New GoMobile Student Pass:

1. Download the RTA GoMobile app available on the Apple App Store or Google Play Store and create an account using your school-issued email address.
2. Select My Passes and you will see your student mobile pass.
3. Tap on the pass to activate it. When activated and ready for use you will see a QR code and scrolling timestamp on the bottom of the screen.
4. To use your pass, simply scan the QR code with the reader on the top of the farebox. The farebox will beep confirming your pass has been accepted.
5. If you are unable to scan your pass, show the screen with the QR code and scrolling timestamp to the driver.
6. Have a seat and enjoy your ride!

If you have any questions or need a paper pass mailed to you, please contact RTA Customer Service at (951) 565-5002..

Students who drop all courses during any semester become ineligible for the “GoPass” program and will need to re-enroll and pay any outstanding fees before their access will be restored on RTA buses.

RTA Go Pass Program Fee - \$8

Student Health Center

MSJC students have access to high-quality, on-campus health care that is professional, confidential, supportive, and affordable. The [MSJC Student Health Centers](#) provide first aid and basic out-patient care to MSJC students. The student health fee is mandatory and is paid for by EOPS. Students who have already paid this fee will be reimbursed in the FAFSA disbursement schedule.

Student Health Center Fee - \$26

Academic Calendar 2023-2024

[Academic Calendar PDF Version](#)

Enrollment Services Important Dates

[Enrollment Services Important Dates](#)

Financial Aid Disbursement Schedule and Important Dates

[Financial Aid Important Dates](#)