



# SUMMER 2024

## Regular Concurrent

### School/Parent Agreement Form

### Submission Deadline: 4/30/24

1. ALWAYS meet with your high school counselor FIRST
2. Review all steps & info for high school enrollment on the High School Enrollment webpage: <https://msjc.edu/apply/high-school-students.html>
3. Submit this completed form and most recent unofficial transcript and AP test scores, if applicable, to the MSJC hub at <https://msjc.edu/hub/> > Enrollment Services > e-Document Submissions > Secure Document Upload
4. Allow 10 business days processing time for approval/denial
5. Log in to MyMSJC Self Service to view status. Go to "Petitions & Waivers" (Emails are NOT sent unless petition was denied)
4. Register and pay for classes. Follow ALL Steps to Registration on the MSJC High School Enrollment webpage: <https://msjc.edu/apply/high-school-students.html> **SAME DAY PAY IN EFFECT SUMMER 2024. PAY ANY FEES UPON REGISTERING OR YOU WILL BE DROPPED FROM CLASSES**
7. Email us at [k12studentinfo@msjc.edu](mailto:k12studentinfo@msjc.edu) for any other questions

**MSJC Student ID #:** \_\_\_\_\_ **Grade level at start of next term:** \_\_\_ 9<sup>th</sup> \_\_\_ 10<sup>th</sup> \_\_\_ 11<sup>th</sup> \_\_\_ 12<sup>th</sup>

High School Name: \_\_\_\_\_ Current GPA: \_\_\_\_\_  
 (Homeschooled students MUST provide official Homeschool Affidavit) (Unofficial transcript required and/or AP test scores if applicable)

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Phone #: \_\_\_\_\_ Personal Email: \_\_\_\_\_  
 (Denials or problems with submission will be sent to this email address)

Highest Level of Math Completed with C or Better (Required if requesting ANY math classes): \_\_\_\_\_

<b>COURSE REQUESTS (2 course or 8 unit max in summer)</b>		
Course ID # (ex. ENGL-101)	Course Title (ex. College Composition)	Units (ex. 4)
<b>Alternate Course(s)</b>	<b>***No additional class requests allowed after submission deadline***</b>	

**By signing below, I confirm that:**

I have read, understand, and agree to abide by ALL information covered on page 2 of this document and ALL information covered on the MSJC High School Enrollment webpage including ALL applicable board policies, administrative procedures, and catalog requirements. <https://msjc.edu/apply/high-school-students.html>

\_\_\_ I give consent for my academic records and registration status to be discussed with my parent/legal guardian per FERPA regulations referenced on page 2 of this document and on the MSJC High School Enrollment webpage.

Printed name(s) of parent(s)/legal guardian(s): \_\_\_\_\_

**Student Signature (required):** \_\_\_\_\_ **Date:** \_\_\_\_\_

By signing below, I confirm that I am the parent or legal guardian of the above-named student. I understand and agree to the information covered in the "Student Consent" area above. I give my consent for my student to attend Mt. San Jacinto College and enroll in the recommended College courses and to comply with all applicable regulations including FERPA .

**Parent/Guardian Signature (required):** \_\_\_\_\_ **Date:** \_\_\_\_\_

Pursuant to Education Code § 48800, I have reviewed the academic record of the above-named student and certify that the student demonstrates adequate preparation in the discipline to be studied and has the ability to benefit from taking the recommended advanced scholastic or vocational work listed above.

**HS Counselor/Coordinator Signature (required):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Principal/Designee Signature (required):** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **Common Questions/Problems**

1. **Step 1:** Always start by meeting with your high school counselor and thoroughly reviewing all information on the MSJC High School Enrollment webpage: <https://msjc.edu/apply/high-school-students.html>
2. **Rules & Regulations:** All High School students are responsible for complying with all applicable rules, regulations, policies, and procedures as published in the MSJC catalog and posted on the MSJC High School Enrollment webpage: <https://msjc.edu/apply/high-school-students.html>
3. **Maximum Units:** Fall/Spring: 3 courses, not to exceed 11 units; Summer: 2 courses, not to exceed 8 units. Students are not permitted to take PE/KINE courses noted as LAB or ACT (activity) only. See course descriptions in the MSJC Catalog.
4. **FERPA, Parents, and Student Records:** The Family Education Rights and Privacy Act of 1974, commonly known as FERPA, is a federal law that protects the privacy of student education records. Students have specific, protected rights regarding the release of such records and FERPA requires that institutions adhere strictly to these guidelines. Under Section 49061 of the CA Education Code, parents of community college students do not have a right of access to their students' records, regardless of whether the student is under the age of 18. Per this regulation, students' college records will not be released to parents *without a Consent for Release of Student Information completed and submitted by the student*. <https://www.msjc.edu/enroll/ferpa-regulations.html>
5. **Parents Contacting Instructors/Registration Involvement:** Instructors work directly with students only. Instructors are not required to discuss student performance or other student-related issues with parents. Students must act on their own behalf. Parents, guardians, relatives, or friends of MSJC students are not permitted to enroll, drop, or add classes on behalf of the student. The same applies to requesting transcripts or grade verifications.
6. **Please visit the MSJC High School Enrollment webpage for additional info on items below:**
  - a. Tuition & Fees
  - b. In-Progress Prerequisites (FAQs)
  - c. Homeschool Students
  - d. 8th Grade and Below
7. **Math/English GPA Requirements:** <https://catalog.msjc.edu/admissions/placement/#placementmetricab705text>
8. **Future Financial Aid Eligibility:** All college coursework will apply towards a student's college Academic Standing and Satisfactory Academic Progress for financial aid (regardless of receiving financial aid or not). Late withdrawals or failure to successfully complete a class will impact a student's future eligibility for financial aid. These federal and state regulation requirements also apply to High School students (concurrently or dual enrolled) who take college coursework.
  - a. For more information on Academic Standing:  
<https://www.msjc.edu/counseling/Academic-Warning-and-Notice-Counseling.html>
  - b. For more information on Satisfactory Academic Progress:  
<https://www.msjc.edu/financialaid/sap-policy.html>

**\*\*\* Submitting this School Parent Agreement form does NOT register the student into courses \*\*\***

Student must register themselves following the steps listed on the MSJC High School Enrollment webpage:  
<https://msjc.edu/apply/high-school-students.html>