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for COMMUNITY and
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March 29, 2011

Mr. Roger Schultz
Superintendent/President
Mt. San Jacinto College
1499 N. State Street
San Jacinto, CA. 92583

Dear President Schultz:

The Committee on Substantive Change of the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges met March 14-15, 2011 to review Mt. San Jacinto College's Substantive Change Proposals. The three proposals reviewed were: 1) to add a new location in West Temecula called the Temecula Education Complex (TEC), 2) to offer two Associate degrees and nine certificate programs at 50% or more via a mode of distance education, and 3) to offer 20 new certificate programs (#2 and #3 attached).

1. The Committee acted to approve the request for the new Temecula Education Complex and commends the College for preparing a clear and concise Proposal that includes a description of Eligibility Requirements and Accreditation Standards as they relate to the change.

2. The Committee acted to approve the Distance Education Proposal with a requirement that the College submit an Addendum indicating how the program will be sustained after the grant has concluded.

3. The Proposal for the New Programs was deferred for further clarification and evidence about labor market data and an analysis of the budget to demonstrate adequate resources for the programs.

On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. It remains the College's responsibility to inform the Commission of any program change. Professional self-regulation is the most effective means of assuring integrity, effectiveness and quality.

Sincerely,

Susan B. Clifford, Ed. D.
Vice President

SBC/mg

cc: Ms. Rebecca Teague, Director of Grant Development/ALO
    Ms. Martina Fernandez-Rosario, U.S. Department of Education

Mt. San Jacinto College
Description of Proposed Program
2-15-11

The purpose of this substantive change proposal is to request approval for Mt. San Jacinto College (MSJC) to offer the following two (2) Associate degrees and nine (9) employment concentration certificates through the distance education mode.

Associate Degrees

- English
- Geography

Employment Concentration Certificates

- Entrepreneurship
- Event Operations Management
- Professional Development
- Project Management
- Records Management
- Virtual Office Professional
- Open Office Specialist
- Database Administration
- Service Desk Software

Mt. San Jacinto College
2-15-11

OVERVIEW OF SUBSTANTIVE CHANGE

The purpose of this substantive change proposal is to request approval for Mt. San Jacinto College (MSJC) to offer twenty (20) new certificate programs within six existing career and technical education programs:

1. Engineering

   a. Solar Photovoltaic
   b. Solar Thermal Technology
   c. Small Wind Energy Technology
   d. Green Collar Manufacturing
   e. Manufacturing Quality Assurance

2. Automotive

   a. Honda Fast Track

3. Business Administration

   a. Project Management Concentration
   b. Virtual Office Professional Concentration
   c. Professional Development Concentration
   d. Events Operation Management
   e. Sustainable Energy management for Business
   f. Records Management Concentration

4. Computer Information Systems

   a. Computer Forensics
   b. Database Administration
   c. Open Office Specialist
   d. Service Desk-Hardware Support/Software Support

5. English As A Second Language (ESL)

   a. ESL Certificate Level 1
   b. ESL Certificate Level 2

6. Viticulture, Enology, and Winery Technology Program (VEW)

   a. VEW with Science Emphasis
   b. VEW with Business Emphasis